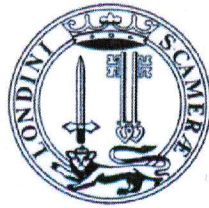


City of London Corporation
Chamberlain's Court,
Guildhall,
London EC2P 2EJ



Telephone: 020 7332 1008/1369/30

Facsimile: 020 7332 1904

3 September 2010

Dear Clerk,

In order to gain Freedom of the City of London, applicants are required to provide certain documents. These are, Company Certificate, a copy of the Full Birth Certificate. This document contains precise location of birth and full parental details, the Short version does not. This is vital if the applicant is claiming Freedom by patrimony. A married lady should provide a copy of her Marriage Certificate if she wishes to claim Freedom in her married name. A lady who has divorced and not re-married, should bring a copy of the decree absolute. Naturalisation papers are required for Naturalised British subjects. The fee is £25.00. Increasingly, applicants are arriving at the Chamberlains Court with documents missing, this can mean the applicant missing the next Court of Aldermen and a subsequent Livery clothing.

Applicants who only have a short version of the birth certificate can obtain a copy of the Full Extract from the Family Record Centre by telephoning 0845 603 7788, or applying online at www.gro.gov.uk. The Family Records Centre also provides copies of Marriage Certificates and Adoption Orders.

Applicants claiming Freedom by right of Patrimony or Servitude, should state this when making the appointment. It is requested that Clerks pass this information to new Freemen. Thank you for your co-operation with this matter.

Yours faithfully

Murray Craig
Clerk of the Chamberlains Court